

Ofsted
Outstanding
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Learning Mentor Level 3

Duration: 14-16 months

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Entry Requirements:

- This course is aimed at those working in medium to large employers to advise, guide and supervise learners of all ages, and all levels, to develop within a new work role. These learners may be, for example, apprentices, trainees or new recruits (ranging from young entrants, to new CEOs)
- You should work with providers and colleagues to plan and implement structured learning and work experience
- You will review learners' progress and evidence achievement
- You will liaise with relevant colleagues to support learners' action plans

Overview:

Learning Mentors support the development of learners' knowledge, skills and behaviours, throughout their programme, particularly in applying theoretical learning in practical work environments (and usually on a one-to-one, or small group, basis). They give practical, technical and/or pastoral support and guidance.

Knowledge topics:

- Effective practice in providing accurate and relevant vocational/pastoral advice and guidance
- Effective questioning, active-listening and assertiveness techniques
- Learning programme requirements, planning contextualised learning
- Roles of assessors, coaches or teachers in providing practical help with assessment processes
- Who has a legitimate need to be kept informed of issues impacting on the learner's well-being and progress
- The mentor's role in supporting the learner's development
- Organisational and legal requirements for recording, storing and sharing information
- The roles of workplace and education provider colleagues who contribute to learners fulfilling their action plans
- How learners may become physically or psychologically at risk, and channels for reporting concerns
- Opportunities for continuing professional development
- Quality assurance requirements relating to the mentoring environment.

Assessment Methods:

A variety of assessment methods will be used to demonstrate knowledge and competence:

- Workbooks
- Assignments
- Product evidence
- Reflective accounts
- Discussions
- Witness testimony
- Observation

Qualification Awarded:

- Learning Mentor Standard
- Safeguarding Level 1*
- Functional Skills English Level 2
- Functional Skills Maths Level 2

*Safeguarding qualification must be in place before EPA

End Point Assessment

End point assessment or "EPA" has been created to assess the knowledge, skills and behaviours gained throughout the qualification. EPA is conducted by an external independent body chosen by the employer. EPA will consist of the below activities:

- Learner Mentor Observations followed by Question and Answers
- Professional Discussion informed by Showcase of Practice